



VAT, TAX & PRACTICAL ACCOUNTING

Compliance, Planning, and Optimization Strategies

ABSTRACT

This online course provides a comprehensive understanding of VAT, Tax, and Practical Accounting for corporate executives, finance managers, and accounting professionals. It covers topics such as VAT and tax regulations, compliance, planning, and practical implications. Participants will engage in live sessions, case studies, and assignments to develop skills in maintaining business activities and relate to the implication of VAT and Tax. The course is taught by an experienced accounting and tax professional, and a certificate of completion is awarded to those who pass the final exam.

Md Abdur Razzaq

MBA, ACCA, ITP, LLB (Cont.)

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Course Summary

Course Title: Executive Level VAT, Tax, and Practical Accounting Course

Duration: 04 Months

Practical VAT Management: 10 Classes

Income Tax Management: 10 Classes

Practical Accounting (Executive level): 07 Classes

Target Audience: Corporate executives, finance managers, and accounting professionals

Class Schedule: Friday & Saturday at 9.00 PM to 10.30 PM

Special Facilities under Pilot program

- **Life time** access to the VATCONS BD Apps & e-Learning platform
- 1 Year **FREE** CPD Membership
- Dedicated **WhatsApp Group** with a community learning environment
- **Class test** after every conceptual topic
- Quiz, live test, Assignment & Certificate

Course Description:

This course is designed to provide a comprehensive understanding of VAT, Tax, and practical accounting to executives and professionals in corporate level. Participants will learn the fundamentals of VAT and tax regulations, tax planning, and practical accounting skills. This course will cover a range of topics such as:

- Introduction to VAT and Tax
- VAT and Tax regulations in Bangladesh
- VAT and Tax planning for businesses
- Accounting for VAT and Tax
- Understanding business activities in relation with the VAT & Tax
- Detail practice of VAT and Tax

Please see detail course outline at the end of this document. This course will be delivered through a combination of **live online sessions, case studies, and assignments**. The live sessions will provide an opportunity for participants to engage with the instructor and their peers and ask questions.

Md Abdur Razzaq MBA, ACCA, ITP, LLB (Con.)

Member of Dhaka Taxes Bar Association

Digital VAT & ITP Coach

Founder of VATCONS BD



Learning Outcomes:

Upon completing the course, participants will be able to:

- Understand the VAT and Tax regulations in Bangladesh
- Identify the VAT and Tax implications of different business transactions
- Plan for VAT and Tax compliance
- Prepare and maintain financial records in compliance with VAT and Tax regulations

Certification:

Participants who complete the course and pass the final exam will receive a certificate of completion.

Instructor:

Md Abdur Razzaq MBA, ACCA, ITP, LLB (Cont.)

Founder & CEO of VATCONS BD (e-Learning Platform)

Director (VAT & Tax) of BDCONS Professional Services Limited

Member of Dhaka Taxes Bar Association

Website: <https://courses.vatconsbd.com/>

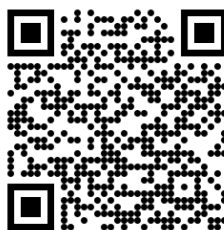
Apps: <https://play.google.com/store/apps/details?id=com.vatconsbd.courses>

The course will be taught by a highly experienced accounting and tax professional with extensive knowledge of the Bangladeshi VAT and tax regulations and practical accounting experience.

Cost:

The cost of the course will be **BDT. 20,000** per participant.

Thank you for considering this Executive Level VAT, Tax, and Practical Accounting course proposal. Please let me know if you have any further questions or if you would like to discuss this proposal further.



Scan to download VATCONS BD Apps (android)

Course details:

Practical VAT Management

- ✓ Lecture-01: Fundamentals of VAT
- ✓ Lecture-02: VAT Knowledge level
 - Business structure, activities and relation to the VAT Systems
 - Understanding of all practical Mushak Forms, Register and its practical use.
- ✓ Lecture-03: To be prepared for VAT Practice
 - Practical implication of VAT in difference category of business
 - How to determine the VAT activities in different business eg.-manufacturing, trading, import, export.
 - VAT Planning to get the advantage in a legal way
- ✓ Lecture-04: Details of VAT Deduction at source (VDS)
- ✓ Lecture-05: Specific topics related to VAT Practice
- ✓ Lecture-06: Input Tax Credit
- ✓ Lecture-07: Practical VAT Return (Mushak-9.1)
- ✓ Lecture-08: HS Code, Bill of Entry, Costing for Mushak-4.3
- ✓ Lecture-09: Detail practical example and practice of Input-Output Coefficient
- ✓ Lecture-10: Recall of Previous class and BIN Registration procedure

Income Tax Management

- ✓ Lecture-01: Income tax Fundamentals
- ✓ Lecture-02: Income from salaries (Detail with practical examples)
- ✓ Lecture-03: Math practice, Investment rebate, Income from security, House property and business or profession
- ✓ Lecture-04: Income from Business or Profession (Detail with Math practice)
- ✓ Lecture-05: Agriculture Income, Capital gain tax and example of return form fill up
- ✓ Lecture-06: Detail Return form fill up, Practical example and Math practice
- ✓ Lecture-07: Perquisite, Sample Audit Report, Fundamentals of Corporate tax, Sur-charge
- ✓ Lecture-08: TDS Calculation, Capital gains (detail & Practice), Set off loss and carried forward, Advance Tax
- ✓ Lecture-09: Withholding Tax Return (Detail with example)
- ✓ Lecture-10: Full Corporate Tax preparation & examples

Practical Accounting (Executive level)

- ✓ Day 1: Introduction to Accounting Principles and Concepts
 - Overview of accounting principles and concepts
 - The accounting equation
 - Types of accounts (assets, liabilities, equity, revenue, and expenses)
 - Understanding debits and credits
 - Practice exercises to reinforce learning
- ✓ Day 2: Introduction to Accounting Vouchers and the Voucher Life Cycle
 - Overview of accounting vouchers
 - Understanding the voucher life cycle
 - Key terms and concepts related to the voucher life cycle
 - How the voucher life cycle works
- ✓ Day 3: Voucher Creation and Preparation
 - Best practices for creating and preparing vouchers
 - Identifying required voucher fields and data elements
 - Ensuring voucher accuracy and completeness
 - Using accounting software to create and prepare vouchers
- ✓ Day 4: Voucher Approval and Authorization
 - Understanding voucher approval and authorization processes
 - Identifying key authorization points in the voucher life cycle
 - Ensuring appropriate voucher authorization and documentation
 - Establishing internal controls for voucher approval and authorization
- ✓ Day 5: Voucher Recording and Reconciliation
 - Recording vouchers in accounting systems and ledgers
 - Reconciling voucher transactions to source documents
 - Identifying and addressing voucher reconciliation discrepancies
 - Ensuring accurate and complete voucher records
 - Preparing a trial balance
- ✓ Day 6: Voucher Control and Reporting
 - Understanding voucher control systems and processes
 - Identifying and addressing voucher control weaknesses
 - Generating voucher reports for management and audit purposes
- ✓ Day 7: Closing the Books and the Accounting Cycle
 - Preparing closing entries
 - Reversing entries
 - Overview of the accounting cycle
 - Control system

The End